

Assigned Procentive Chart # \_\_\_\_\_

***Adult Intake Form***  
**COUNSELING SERVICES OF SOUTHERN MN**

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Date of Referral: \_\_\_\_\_ Services Requested: \_\_\_\_\_

Referred By: \_\_\_\_\_ Phone and Fax # \_\_\_\_\_

Have you received services at CSSM in the past? \_\_\_\_\_

Legal Name: \_\_\_\_\_ Preferred Name: \_\_\_\_\_

Birth Date: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Gender:  Male  Female  Other (please specify): \_\_\_\_\_

Primary Phone: \_\_\_\_\_  Home  Cell  Work

Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Site Preference:  St. Peter  Mankato  Either

Primary Language:  English  Spanish  Arabic  Sign Language  
 Sudanese  Vietnamese  Other: \_\_\_\_\_

Marital Status:  Single/Never married  Widowed  Divorced/Remarried  
 Married/Separated  Married/Living with spouse

Legal Guardian:  Yes **Contact Information:** \_\_\_\_\_

Interpreter Needed:  Yes  No

**Insurance:**

- Primary Insurance: \_\_\_\_\_  
Group Number: \_\_\_\_\_ ID Number: \_\_\_\_\_  
Subscriber's Name: \_\_\_\_\_ DOB: \_\_\_\_\_ Relationship to Client: \_\_\_\_\_
- Secondary Insurance: \_\_\_\_\_  
Group Number: \_\_\_\_\_ ID Number: \_\_\_\_\_  
Subscriber's Name: \_\_\_\_\_ DOB: \_\_\_\_\_ Relationship to Client: \_\_\_\_\_

**Billing Information/Contact-** Send Statement To (if different from above):

- Name: \_\_\_\_\_
- Address: \_\_\_\_\_
- Phone Number: \_\_\_\_\_ Relationship to Client: \_\_\_\_\_

**Current Services:**

- Primary Care Provider: \_\_\_\_\_ Location: \_\_\_\_\_
- Therapist: \_\_\_\_\_ Location: \_\_\_\_\_
- Case Manager: \_\_\_\_\_ Location: \_\_\_\_\_
- Psychiatrist: \_\_\_\_\_ Location: \_\_\_\_\_
- (current medications: \_\_\_\_\_ Location: \_\_\_\_\_

**What are your presenting concerns or symptoms? What would you like your treatment focused on?**

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**Do you identify with a specific culture, race, religion, gender identity or background that you would like us to be aware of for best treatment?** \_\_\_\_\_

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**Have you experienced something bad or upsetting that you cannot stop thinking about, or that disrupts your sleep or causes fear?** \_\_\_\_\_

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**Would you prefer a clinician with specialty in:**

- LGBT**
                         
  **Couples Counseling**  
 **Substance Use Disorders**
                         
  **Parent-Child Therapy**
                         
  **Trauma**

**FAX REFERRAL TO:**  
 ATTN: INTAKE DEPT  
 FAX NO: 507-931-8060  
 Questions? PHONE NUMBER: 931-8040

**Internal Use Only:**

**Intake Follow-up:** Contact or Message Left on \_\_\_\_\_ No Message: No voice mail Mail box full Disconnected